



Owners Corporation Certificate Request Form

(from 01 July 2021)

All OC Certificate Requests as well as Balance Updates must be in writing. WE DO NOT ACCEPT ANY VERBAL REQUESTS.

Initial requests and ongoing enquiries regarding OC Certificates must be in writing and directed to:

Mail SLRS Ltd, 72 Greg Norman Drive, SANCTUARY LAKES VIC 3030

Email occertificate@sanctuarylakes.com.au

Fax 9394 9433

Property Details Lot Number _____ PS _____

Property Address _____

Request Date ____ / ____ / ____ Scheduled Settlement Date ____ / ____ / ____

Applicant's Details

Representing VENDOR PURCHASER

Applicant's Name _____

Email Address _____ Phone Number _____

Applicant's Representative's Details

Company Name and/or Contact Person _____

Email Address _____ Phone Number _____

Membership of 1 OC

- a) \$159 6-10 business days from payment
- b) \$239 3-5 business days
- c) \$286 2 business days

Membership of 2 OCs (for lots who are members of a limited OC)

- a) \$247 6-10 business days from payment
- b) \$370 3-5 business days
- c) \$444 2 business days

Payment Options

Cheque (payable to 'Sanctuary Lakes Resort Services Ltd')

Cash

Master Card

Visa Card

Amex Card

Card Holder's Name _____

Card Number

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Expiry Date (MM/YY) ____ / ____ Signature _____

Sanctuary Lakes Resort Services Limited ACN 092 610 449

Resident Owned, Resident Run

SLRS Office, 72 Greg Norman Drive, Sanctuary Lakes VIC 3030

Telephone: (03) 9394 9400

E-mail ocmanager@sanctuarylakes.com.au

Web site www.sanctuarylakesresort.com.au