

LOT OWNER

TENANT



HOLIDAY / ABSENCE FROM RESIDENCE NOTIFICATION

Please return this form either in person to the Security Hut, or by fax to (03) 9395 2907 or by email to securityadmin@sanctuarylakes.com.au.

Property Address _____

Resident First _____ Last _____ Mobile _____

Home Phone _____ Email _____

Duration of Absence from ____/____/____ to ____/____/____

Phone Number during absence _____

Will there be any vehicles parked in the driveway or street whilst you are away? Yes No

If Yes to the above, please supply details of those vehicles:

Make _____ Type _____ Registration Number _____

Make _____ Type _____ Registration Number _____

Alternative contact when you cannot be reached:

Contact First _____ Last _____ Mobile _____

Home Phone _____ Email _____

Address _____

Will this person hold a key to the premises? Yes No

Note: SLR Security offers a no cost Key Holding facility for either a short term or permanent basis.

Will anyone visit your premises during your absence? Yes No

(collecting mail, feeding pets, watering plants, etc)

If Yes to the above, please supply details of this person:

Contact First _____ Last _____ Mobile _____

Home Phone _____ Email _____

Address _____

Will this person hold a key to the premises? Yes No

Office Use Only
Key Tag No.

SLR Security Pty Ltd

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