

Assessment Application Form

Date Received:

PLEASE PRINT USING BLOCK LETTERS

A. Estate:	
Lot No:	Precinct / Stage No:
Street Address:	

B. Name of owner/s:			
Mailing Address:			Postcode:
Telephone (home):	Telephone (bus):	Mobile:	
E-mail:		Facsimile:	

C. Agent of Owner making the application:			
Address:			Postcode:
Telephone (home):	Telephone (bus):	Mobile:	
E-mail:		Facsimile:	

D. Designer:			
Address:			Postcode:
Telephone (home):	Telephone (bus):	Mobile:	
E-mail:		Facsimile:	

E. Builder:			
Address:			Postcode:
Telephone (home):	Telephone (bus):	Mobile:	
E-mail:		Facsimile:	

APPLICATION FEES

Before approval can be granted, an application fee may be payable to Sanctuary Lakes Resort Services Ltd.

All building plans for new homes will accrue a fee of \$990.00. Any variations to building plans after final approval has been granted will incur a fee of \$495.00.

An application fee of \$330.00 applies for applications relating but not limited to pools, verandahs, pergolas, house extensions/renovations, in cases where a council permit is required.

Assessment Form

Please complete this Checklist Form along with the Application Form.

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1. Estate:	
Lot No:	Precinct / Stage No:
Street Address:	

2. What is being applied for?	
<input type="checkbox"/> Preliminary Assessment	<input type="checkbox"/> External Materials & Colours
<input type="checkbox"/> Final Assessment:	<input type="checkbox"/> Landscape Plans
<input type="checkbox"/> Other : <ul style="list-style-type: none"> • Solar Panels/Sheds/Cubby Houses/Pergolas(without roof)/Crossover extensions • Variation to Final Approval granted (including external materials and colours) • Extensions/Swimming Pools/Verandah/Tennis Courts 	

3. Building Plan Reference	
<input type="checkbox"/> Single Storey	<input type="checkbox"/> Double Storey
If Merchant Builder:	
House Type:	Façade Type:

4. Have you had a pre-application meeting?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, with who:	

5. Information Provided	
<input type="checkbox"/> Cover Letter	<input type="checkbox"/> Elevations x 4 (1:100 Scale)
<input type="checkbox"/> Application Form	<input type="checkbox"/> Section (1:100 Scale)
<input type="checkbox"/> Site Plan (1:100 Scale)	<input type="checkbox"/> Details
<input type="checkbox"/> Floor Plan (1:100 Scale)	<input type="checkbox"/> External Materials & Colours
<input type="checkbox"/> Other:	

6. Area Analysis and Site Coverage			
Building Area:		Site Coverage:	
Ground Floor :	m ²	Ground Floor:	m ²
Garage:	m ²	Garage:	m ²
Porch:	m ²	Porch:	m ²
Alfresco:	m ²	Verandah:	m ²
Other covered areas:	m ²	Other:	m ²
First Floor :	m ²	Total:	m ²
Other covered areas:	m ²	Lot Area:	m ²
Total:	m ²	% Calculation:	%
Lot Area:	m ²		
% Calculation:	%		

7. Signature of Applicant/s: _____ Date: _____